

**PUBLIC MEETING AGENDA**  
**BOARD OF EDUCATION**

WEDNESDAY, JANUARY 27, 2021 7:00 pm

[https://sd38.zoom.us/webinar/register/WN\\_I0kBrMtvRc6SaEYa8WhdYQ](https://sd38.zoom.us/webinar/register/WN_I0kBrMtvRc6SaEYa8WhdYQ)

After registering, you will receive a confirmation email containing information about joining the webinar

Telephone 604 668 6000

Visit our Web Site @ [www.sd38.bc.ca](http://www.sd38.bc.ca)

The Richmond Board of Education acknowledges and thanks the First Peoples of the JAuA (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

1. Recognition of Visitors, Announcements and Updates from Trustees
  - (a) Recognition of Visitors
  - (b) Announcements
  - (c) Any materials not included in packages available to the public
2. Adoption of Agenda
3. Presentations, Special Recognitions, Briefs and Questions from the Public
  - (a) Presentations
 

Nil.
  - (b) Special Recognitions
  - (d) Questions from the Public

Members of the public are invited to come forward with questions regarding agenda items.

Communications Break



- (c) Facilities and Building Committee  
*Chair: Ken Hamaguchi*  
*Vice Chair: Norman Goldstein*

The next meeting is scheduled for Wednesday, February 3, 2021 at 5 pm.

- (d) Finance and Legal Committee  
*Chair: Debbie Tablotney*  
*Vice Chair: Ken Hamaguchi*

- (i) **Recommendation** Trustee Expenses for three months ending December 31, 2020 attached.

- (ii) Minutes of the meeting held November 18, 2020 are attached for information.

A meeting was held on January 20, 2021. The next meeting is scheduled for Wednesday, February 17, 2021 at 11 am.

- (e) Policy Committee  
*Chair: Sandra Nixon*  
*Vice Chair: Debbie Tablotney*

- (i) Minutes of the meeting held November 16, 2020 are attached for information.

A meeting was held on January 18, 2021. The next meeting will be held on Monday, February 8, 2021 at 10:30 am.

Nil.

- (a) Council/Board Liaison Committee

The next meeting is scheduled for Wednesday, February 10, 2021 at 9:30 am via Zoom.



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## BOARD OF EDUCATION

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The next Board Meeting is scheduled for Wednesday, February 24, 2021

Contact Persons regarding agenda items:

Superintendent of Schools, Mr. Scott Robinsdale 604 668 6081

Secretary/Treasurer, Mr. Roy Uyend 604 668 6012

- x Please address any item for an upcoming Agenda to the Chairperson, Board of Education (Richmond) at: 7811 Granville Avenue, Richmond, BC V6Y 3E3.
- x Items are to include your name and address.
- x Items received at the office of the Secretary Treasurer by 9am the Thursday preceding a meeting of the Board will be included on the Agenda.
- x Items arriving after the 9am Agenda deadline will be reserved for the next meeting of the Board.
- x For further assistance, please contact the Executive Assistant to the Board at 604 295 4302.



**Richmond Teachers' Association**

210 - 7360 Westminster Hwy.  
Richmond, BC  
V6X 1A1  
Tel: 604-278-2539  
Fax: 604-278-4320  
[www.richmondteachersassociation.ca](http://www.richmondteachersassociation.ca)

January 22, 2021

Board of Education  
School District No.38 (Richmond)  
7811 Granville Avenue  
Richmond, B.C. V6Y 3E3

Dear Sandra,

**Re: RTA Covid-19 Membership Survey**

On behalf of the Richmond Teachers' Association, we thank you for the opportunity to present a brief to the Richmond Board of Education.

On January 13, 2021, the RTA conducted a survey of the RTA membership with regards to

[REDACTED]

COVID-19. The survey was open for just under one week, ending on January 14, 2021. The

[REDACTED]

[REDACTED]

[REDACTED]



Where possible, allow members of Learning Services to work from home during "off-

[REDACTED]

participate in Zoom meetings or make confidential phone calls.

3. I am worried about bringing COVID-19 to my immediate family/household from school



[REDACTED]

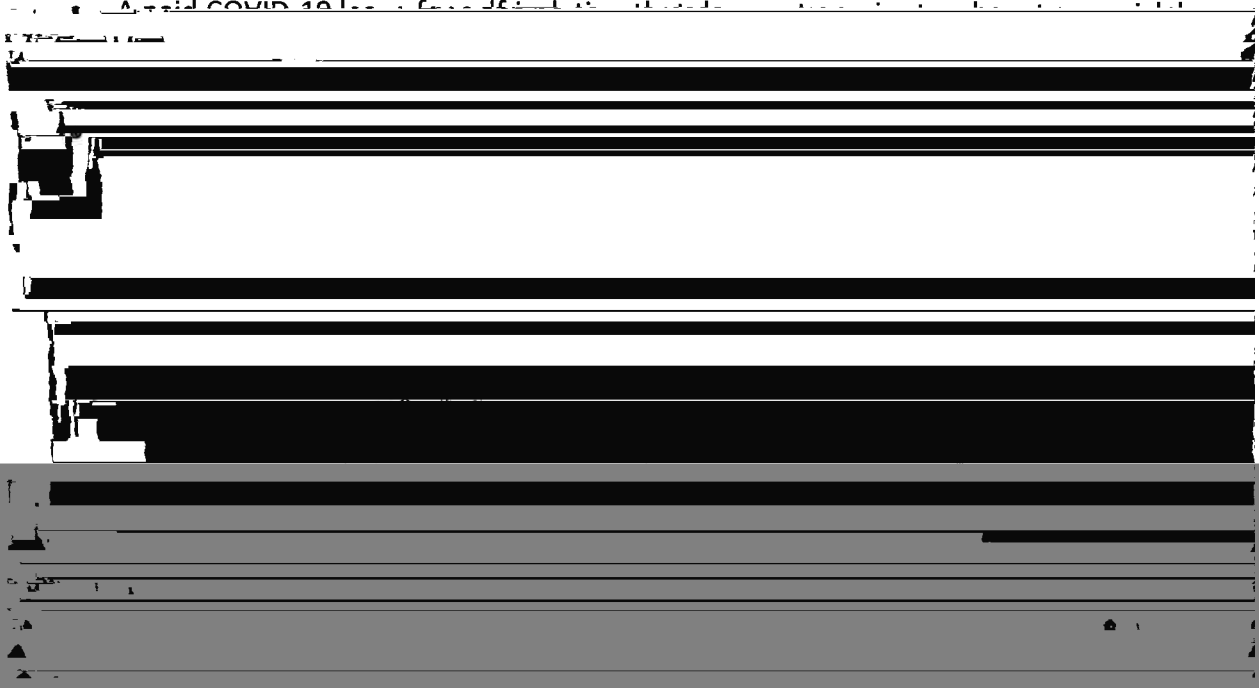
- At a minimum, portable barriers should be provided for all classrooms.

[REDACTED]

- Teachers should be part of contact tracing, they know the close contacts and movement of students.

[REDACTED]

- Improved exposure notification process.
- Increased testing and more school data about transmission.



and TTOCs incur a loss of finances.

- Accommodations that allow teachers to support students learning at home.  
More positive messaging about schools and the role of teachers and school staff in mitigating risks.

What I know is that all of us must do more to learn from the experiences of classroom teachers and staff to make improvements, increase confidence and reduce workload.



- (b) Trustee Larson ± As we approach the winter break, the Board of Education wishes to extend its warmest wishes to our students, families and staff for a peaceful and joyous winter holiday season. We are all fortunate to live in a part of the world where we are free to celebrate what is most important to us, regardless of our religious faith or spiritual beliefs. It is what makes us diverse and strong as a school district, a community and a nation.

Trustee Goldstein ± Briefs regarding the 2021/2022 Annual Budget will be accepted without prior notice at the January 27, 2021 regular meeting of the Board, as well as at the February 24 2021, March 31, 2021 and April 28, 2021 regular meetings of WKH %RDUG 3OHDVH QRWH WKDW EXGJHW XSGDWHV ZLOO EH Budget 2021/2022 website. All budget feedback will be considered by the Board as part of the budget process which is anticipated to be completed by June 2021.

Trustee Nixon ± New Committee Appointments and Trustee School Liaison Assignments for 2021 will be included with the Agenda package for the January Public Board meeting.

- (c) Any materials not included in packages available to the public.

The Secretary Treasurer noted that all materials had been made available.

2. Adoption of Agenda

136 /20 20 MOVED BY H. LARSON AND SECONDED BY D. SARGENT :

THAT the Wednesday, December 16 , 2020 Regular agenda of the Board of Education (Richmond) be adopted .

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

- (a) Presentations

Catherine Ludwig, Principal, Blair Elementary, District Administrator ± Fine Arts introduced the recorded performances of: Steveston -London Secondary School choir, under the leadership of their teacher, Michael Mikulin ; Palmer Secondary School choir, under the leadership of their teacher, Iris Chan ; and Homma Elementary School choir, under the leadership of their teacher, Jacob Autio .

Following the performances, the Chairperson thanked the students and teachers for their joyful presentation.

- (b) Special Recognitions

Nil.

- (c) Briefs

The Richmond 7HDFKHU ¶ V \$ V V R F F A D W a n d O n l i n e Remote Learning Brief , received by the Board on December 11, 2020, was presented by President, Liz Baverstock. Ms. Baverstock outlined key points and background in the Brief including initial support for the Transitional Remote Learning program back in August for those families who were not ready to have their children return to school in September. She noted; however, that this support was conditional as a temporary measure

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Regular Meeting, Wednesday, December

The Secretary Treasurer responded that Federal funds the District has received from the \$121 million , do not include the hold back portion of the \$121 million. The District ¶ 10% hold back of those federal funds has not been currently allocated or committed to additional staffing.

5. A parent of a Transitional learning student asked why they are not notified of an exposure at their home school?

Assistant Superintendent Brautigam answered that the District takes direction from VCH as to how the letters are to be distributed. Exposure notification is sent to those families of children that were in the school and students, staff or visitors that were in attendance at the school that day.

4. Executive

The Superintendent of Schools provided an update on COVID, reporting a decrease in the number of school exposure numbers over the past few weeks. Since September there have been just over 50 cases of possible exposure in schools; however he noted it is important that not one has been from actual transmission in a school. The safety plans

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In conclusion, the Secretary Treasurer noted that Staff are committed to a streamlined, efficient and effective budget process that ensures a transparent, inclusive process to engage staff, stakeholders and the public in seeking and receiving feedback, input and consultation

R Q W K H G L V W U L F W ¶ V .

E X G J H W

Trustees thanked the Secretary Treasurer and the Finance team for the timeline and detailed report.

143 /2020 MOVED BY D. SARGENT AND SECONDED BY H. LARSON :

THAT the budget process and timeline for the 2021/2022 budget be approved as presented; and

dg FURTHER THAT staff be directed to post the budget process and timeline on the

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DATE: January 27, 2021  
FROM: R. Uyeno, Secretary Treasurer  
SUBJECT: Record of an In-Camera Board Meeting held January 14, 2021

The Board of Education School District No. 38 (Richmond) would like to report that the following was discussed at a special in-camera meeting of the Board held January 14, 2021

New Business:

Administrative items were discussed

Below find an excerpt from Board Policy which outlines those matters that constitute camera material.

Pursuant to Board Policy 201, unless otherwise determined by the Board, the following matters shall be considered in-camera;

To protect individual privacy, camera meetings may be conducted to discuss issues such as:

- individual student matters;
- individual employee matters;
- legal concerns;
- negotiating collective agreements;
- negotiating contracts;
- the sale or purchase of land.

Trustees will not disclose to the public or employees the proceedings of a camera session unless a resolution has been passed at the closed meeting to allow such disclosure.

## Report to the Board of Education (Richmond) PUBLIC

DATE: January 27, 2021  
FROM: Scott Robinson, Superintendent of Schools  
SUBJECT: Strategic Plan Update

The following report to the Board is for information only. No further action on the part of the Board is required at this time.

### INTRODUCTION

At the Decem(T)-/7r (g)-/01(D)56(2)7 (7)7 (, )-2 (7 (, )-2 (7 ((7)7 (pJ)7 (a-164em(Tleg)8 ((7)7 ((r)-de Td(-)719n)49





**PUBLIC STRATEGIC PLAN DOCUMENTS:**

A comprehensive strategic plan document intended for public distribution and access has been developed . It includes:

- x A message from the Richmond Board of Education
- x High level statistical information about the district
- x Description of the process leading to the development of the plan
- x Vision, Mission and Values statements
- x A description of the five areas of strategic priority
- x A description of the goals and objectives for each strategic priority
- x A statement about the role of the Board of Education

In addition, a shorter form of the document has also been developed which contains a briefer summary of the above information. Limited quantities of the print versions of both documents will be made available for distribution, however in alignment with Strategic Priority Three, Goal

**The district fosters energy efficient and environmentally sustainable facilities and practices** the focus will be on providing access to documents online.

**PLANNING FOR IMPLEMENTATION:**

Implementation of the plan is the responsibility of staff. Currently, staff are in the process of developing a draft implementation, monitoring and reporting plan. The draft plan will include:

- x Identification of senior staff assigned to each objective
- x Identification of teams of other staff linked to each objective
- x Creation of a list of specific actions/strategies to achieve each objective
- x A draft ranking of the priority sequencing of each objective throughout the duration of the five year plan
- x A draft start date and approximate duration for each objective
- x Identification of a variety of forms of evidence to measure success of objectives
- x A formal reporting structure

This draft plan will be brought to the Board shortly after spring break 2021 for discussion and refinement based on feedback from trustees. Staff will then make final adjustments to the implementation plan in the later spring. Although there is significant work already occurring relating to a number of objectives, formal implementation of the plan will begin at the end of June 2021.

**CONCLUSION:**

The 2020-2025 Strategic Plan is the result of many hours of consultation and input from the and the district and sets a clear path ahead for the next five years.

Scott Robinson  
Superintendent of Schools

## Report to the Board of Education (Richmond) PUBLIC

DATE: January 27, 2021

FROM: David Sadler, Director of Communications and Marketing

SUBJECT: Education Week 2021

The following report to the Board is for information only. No further action on the part of the Board is required at this time.

Introduction

Wednesday, February 24

Learning through the Arts

Examples of learning options that meet the evolving and diverse needs of learners

Thursday, February 25

Indigenous Perspectives

Examples of Indigenous history, perspectives, and learning approaches that are embedded within district planning and practices.

Friday, February 26

Equitable and Inclusive Learning Communities

Examples of equitable and inclusive learning opportunities that are available for all learners.

## Conclusion

This format will provide staff and students the opportunity to share some great examples of what is happening in our schools, and to show the public examples of:

- x Resilient and healthy lifelong learners.
- x Equitable and inclusive learning environments.
- x Innovative learning environments inside and outside of our classrooms.
- x Collaboration, creativity, curiosity, resilience, respect, and equity for all.

David Sadler

Director of Communications

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behaviours, a protocol is activated that will likely involve the RCMP and other agencies as appropriate.

The Deputy Superintendent clarified that parents are wanting to be better informed (i.e., school when an emergency event arises and timely communication is an essential component of emergency management. Deputy Superintendent Ryan noted that the district is exploring present infrastructure capacity to possible means.

A Parent Manual is being developed to inform parents of the commitment the Board and staff make to keep our students and staff safe. The manual outlines the range of emergency response protocols that are in place and outline how parents can support the district when an emergency event arises.

The Deputy Superintendent confirmed that highly effective protocols/procedures are currently in place throughout the district.

Committee members commented on the need for good process protocols and that it will be very helpful to have messaging issued directly to parents. Other members commented on managing the expectations in those emergency situations and are implementation.

An update will be provided at the January meeting.

4. POLICY 631/63R: Accumulated Operating Surplus and Capital Reserves

The Secretary/Treasurer provided background information from the Memorandum as attached to the agenda. As there was no feedback received during the Stakeholder review, the policy and regulation were finalized and ready to be brought to the Board for approval.

ACTION: It was AGREED that the Policy Committee bring a Notice of Motion to the November 25 2020 Board meeting for final approval at the December 16, 2020 Board meeting.

5. SECTION 700: FACILITIES

The Executive Director, Facilities Ser.13 222t0625 181.05 Ty.a-7 ( r1)8 (h)ET Qd

700 as Planning & Developmental. The Next phase will be Operational and the third, focused on Health and Safety.

ACTION: It was AGREED that the Policy Committee forward this to the December Policy Committee meeting for further discussion and review.

6. POLICY COMMITTEE: STATUS OF CURRENT AND ANTICIPATED ITEMS  
The Status Update was provided to the committee up to November 16, 2020
7. NEXT MEETING DATES  
The next meeting is scheduled for Monday December 14 at 10:30 am via Zoom
8. ADJOURNMENT  
The meeting adjourned at 1:33pm.

Respectfully Submitted,

Sandra Nixon  
Chairperson Policy Committee